



## **Application Procedure**

- 1) Applicant should complete the form and return it, together with cheque, to the WES Secretary at
- 2) WES Secretary sends copy of form to instructor committee (and holds cheque until advised that an assessment date is set / confirmed – assessment fee is non-refundable after this stage).
- 3) Instructors committee contacts applicant to arrange suitable assessment dates / venues (we will try to get at least two assessments on the same day where possible, in order to control costs).
- 4) Assessment is undertaken, and report sent to instructors committee with recommendation for approval or otherwise.
- 5) WES Secretary to advise applicant of committee decision, and obtain CRB, insurance, first aid details etc. where appropriate in order to complete "Approval" process.

## **WES Instructor Approval – Supplementary Application Form**

### **Guidelines to candidates**

Instructors who have passed Level 1 & 2 Assessments and who wish to apply for Level 3 or 4 on the basis of extensive experience, may submit a “portfolio of evidence” which *may* be accepted in lieu of taking 1 or more module assessments. Examples of acceptable evidence may be:

- Proof of the candidate’s own successful competitive performance over a period of time at national or international level. The candidate would be expected to supply the show record of at least 4 horses that they have trained or shown in order to demonstrate the depth of experience required for the specialist modules.
- Proof of the candidate’s students’ successful competitive performances over a period of time at national or international level. The candidate would be expected to supply the show record of at least 4 students in order to demonstrate the depth of experience required for the specialist modules.

As WES is an all breed society, show records, which demonstrate an ability to work with a variety of breeds, and types are particularly desirable. Show records are acceptable from, but not limited to WES, AQHA, APHC, APHA, BR, and NRHA.

Please read the syllabus requirements for Level 3 & 4 assessments carefully to ensure that you have the necessary skills and experience before applying for exemption.

**Please complete a separate form for each module (photocopy as necessary) and indicate below, the module from which you are applying for exemption: (tick 1 only)**

<i>Training the Horse and Rider for Western Pleasure</i>	[	]
<i>Training the Horse and Rider for Western Trail</i>	[	]
<i>Training for Western Showmanship &amp; Horsemanship</i>	[	]
<i>Training the Horse and Rider for Western Riding</i>	[	]
<i>Training the Horse and Rider for Western Reining</i>	[	]
<i>Starting and Training the Young Horse</i>	[	]

**Important: Please answer all questions in relation to the above module only:**

**Years of experience as a) an Amateur: ..... b) Professional: .....**

**Approx. how many horses have you trained or shown in this discipline? .....**

**Please attach the show record or CV of 4 horses which you have trained or shown, and supply the horses' names below:**

**Horse 1** : .....

**Horse 2** : .....

**Horse 3** : .....

**Horse 4** : .....

**Approx. how many riders have you trained in this discipline? .....**

**Please attach the show record or CV of 4 riders whom you have trained, and supply the riders' names below:**

**Rider 1** : .....

**Rider 2** : .....

**Rider 3** : .....

**Rider 4** : .....

**In support of your application, please tell us about your best personal results or achievements in this discipline:**

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**Please tell us about any training you have received from others, including clinics or courses you have attended which are relevant to this module:**

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**Please supply / attach any further information relevant to this application (e.g. any articles, books, videos or DVDs you have produced, judges cards held, international competition experience, titles held etc.)**

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